Quick Guide: Unit Configuration Types 

| **Changing Unit Configuration Type** |
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| 1. Click on *Launchpad* then *Manage*
2. Click on *Sites* Tab then *Housing Inventory*Graphical user interface, application, Teams  Description automatically generated

 Graphical user interface, text, application  Description automatically generated1. Click *Edit* next to the Site Name
2. Click on *Buildings & Units*

Graphical user interface, text, application  Description automatically generated | 1. Click *Edit* next to the Building Name
2. Click on *Units*Graphical user interface, text, application  Description automatically generated
3. Click *Edit* next to the unit
4. Scroll down to the *Unit Configurations* section

 Graphical user interface, application  Description automatically generated | 1. Drag the Identified Configuration to the *Upcoming* Section

*Graphical user interface, application  Description automatically generated*1. Enter *As Of Date,* and *Save Changes*

Calendar  Description automatically generated1. Save changes
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