Quick Guide: Unit Configuration Types 

| **Changing Unit Configuration Type** | | |
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| 1. Click on *Launchpad* then *Manage* 2. Click on *Sites* Tab then *Housing Inventory*Graphical user interface, application, Teams     Description automatically generated   Graphical user interface, text, application  Description automatically generated   1. Click *Edit* next to the Site Name 2. Click on *Buildings & Units*   Graphical user interface, text, application  Description automatically generated | 1. Click *Edit* next to the Building Name 2. Click on *Units*Graphical user interface, text, application     Description automatically generated 3. Click *Edit* next to the unit 4. Scroll down to the *Unit Configurations* section   Graphical user interface, application  Description automatically generated | 1. Drag the Identified Configuration to the *Upcoming* Section   *Graphical user interface, application  Description automatically generated*   1. Enter *As Of Date,* and *Save Changes*   Calendar  Description automatically generated   1. Save changes |