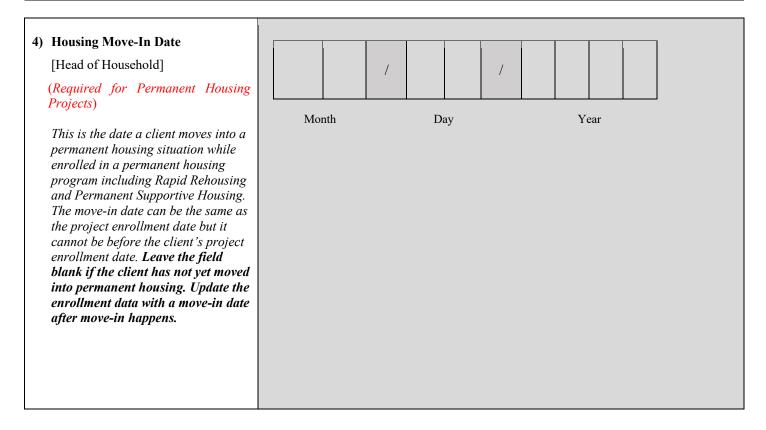
HMIS #		
Staff Name		
Date Form Completed	/ /	-

Santa Cruz County HMIS – YHDP Adult or Head of Household Enrollment

The service provider should complete this form for every new adult client. This form should be completed for each client who is over the age of 17 and enrolling in the YHDP-funded programs. The Standard HMIS Child Client Enrollment form should be used for all children under the age of 18 who are enrolling in the program.

1) Client Name	First	Last
Relationship to Head of Household (HoH) (HUD) Single individuals are considered the head of their household. In households with more than one person, a single person must be designated head of household	 Self (HoH) Child of HoH Spouse/partner of HoH Relative member of household Non-relative member of household 	
Relationship to HoH – Additional Detail	 Self Husband/Wife Son/Daughter Father/Mother Sister/Brother Roommate Grandchild 	 Aunt/Uncle Niece/Nephew Grandparent Significant Other Domestic Partner Other Stepdaughter/Stepson
2) Project Start Date The date the client enrolled in the program; also considered when the client started being helped by the project (program).	Month Day	Year
	Client Name	

 3) Translation Assistance Needed [Head of Household] Does the client need access to translation services? 	 No Yes Client doesn't know Client prefers not to answer 	
If Yes, Preferred Language(s): <i>If the client needs access to translation services, please select their preferred language(s).</i>	 Spanish Mixteco Zapoteco Tzotil Muchain 	 Portuguese Samoan Tagalog Vietnamese
	 Mandarin Cantonese American Sign Language Farsi Arabic Russian 	 Korean Cambodian Different Preferred Language, please specify: Client doesn't know Client prefers not to answer



Client Name _____

 5) Date of Engagement (only for Street Outreach, Night-by-Night Emergency Shelter, or Services Only programs) [Head of Household and Adults] This is the date the client-project relationship results in a collaboratively developed action plan. Leave this field blank until the date an action plan is developed. 	Month Day Year
 6) Prior Living Situation: Type of Residence [Head of Household and Adults] This section refers to where the client stayed the night before they enrolled into the project. Ask the client "where did you stay or sleep last night"? There are no Safe Havens in Santa Cruz County. Clients can only have spent the previous night in a Safe Haven if they were staying in another county. 	Homeless Situations Place not meant for human habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport/or anywhere outside) Emergency Shelter, including hotel or motel paid for with emergency shelter voucher, or Host Home shelter Safe Haven Institutional Situations (Answer Q8) Foster care home or foster care group home Hospital or other residential non—psychiatric medical facility Jail, prison, or juvenile detention facility Long-term care facility or nursing home Psychiatric hospital or other psychiatric facility Substance abuse treatment facility or detox center Temporary Housing Situations (Answer Q9) Transitional housing for homeless persons (including homeless youth) Residential project or halfway house with no homeless criteria Hotel or motel paid for without emergency shelter voucher Host Home (non-crisis) Staying or living in a friend's room, apartment, or house Permanent Housing Situations (Answer Q9) Rental by client, no ongoing housing subsidy Quence by client, with ongoing housing subsidy Owned by client, with ongoing housing subsidy
	Other Client Name

	Client doesn't know Client prefers not to answer
Rental Subsidy Type: If the client spent the previous night in a "Rental by client, with ongoing housing subsidy" , please select the type of housing subsidy used.	 GPD TIP housing subsidy VASH housing subsidy RRH or equivalent subsidy HCV voucher (tenant or project based) (not dedicated) Public housing unit Rental by client, with other ongoing housing subsidy Emergency Housing Voucher (EHV) Family Unification Program Voucher (FUP) Foster Youth to Independence Initiative (FYI) Permanent Supportive Housing Other permanent housing dedicated for formerly homeless persons

Client Name _____

7)	Length of stay in prior living situation [Head of Household and Adults] This section refers to the length of time the client has stayed in the place they stayed the night before. If the client has continuously stayed in the same living situation, but not the same exact location, include the total time spent in that situation. For example, if the client moved from one emergency shelter to a different emergency shelter, including the combined amount of time spent in both shelters. Ask the client "How long have you been sleeping/staying where you stayed/slept last night? Then ask the client where they stayed prior to that location.	 One night or less Two to six nights One week or more, but less than one month One month or more, but less than 90 days 	 90 days or more, but less than one year One year or longer Client doesn't know Client prefers not to answer
8)	If the client stayed in an Institutional Situation last night, was the stay less than 90 days? An Institutional Situation is defined as jail, substance abuse or mental health treatment facility, hospital, or other similar facility. If the length of stay response is "Yes, less than 90 days", ask the client if they stayed on the streets or in emergency shelter the night before going to the institutional situation?	□ Yes □ No □ Not Applicable	

Client Name _____

 9) If the client stayed in Transitional/Permanent housing last night, was the stay less than 7 days? If the length of stay response is "Yes, less than 7 days", ask the client if they stayed on the streets or in emergency shelter the night before going to the transitional or permanent housing? 	□ Yes □ No □ Not Applicable
 10) Approximate date <u>this episode</u> of homelessness started: [Head of Household and Adults] Ask the client "What date did your current episode of homelessness begin?" A break in homelessness occurs when the client stays in a permanent or temporary housing situation for 7 or more consecutive nights, or spends 90 or more days in an institution (i.e., jail, substance abuse or mental health treatment facility). Use the HUD Housing History Chart to help identify the length of the client's current episode of homelessness. 	Not Applicable Image: Image
 11) Number of separate times (episodes) the client has been on the streets or in Emergency Shelter in the past three years including today [Head of Household and Adults] This section refers to the number of separate times (episodes) the client has been on the streets or in Emergency Shelter (ES) in the past three years including today 	 One Time Four or more times Two Times Client doesn't know Three Times Client prefers not to answer

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Client Name _____

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Use the HUD Housing History Chart to help identify the number of separate episodes the client has been on the streets or in emergency shelter.			
 12) Total number of months homeless on the streets in ES in the past three years. [Head of Household and Adults] This section refers to the total number of months the client has been staying on the streets or in Emergency Shelter (ES) in the past three years 	 One month (this 2 months 3 months 4 months 5 months 6 months 	time is the first month) 7 months 8 months 9 months 10 months 11 months 	 12 months More than 12 months Client doesn't know Client prefers not to answer
Use the HUD Housing History Chart to help identify the total number of months the client has spent on the streets or in emergency shelter over the previous three years.			

Disabling Conditions (All Responses required) <u>A Disabling Condition is a health condition that interferes with getting and/or keeping stable housing.</u>

 Does the client currently have a disabling condition? A Disabling Condition is a health condition that interferes with getting and/or keeping stable housing. This question is used with other information to determine if the dimension of the dimension	□ Yes □ No	 Client doesn't know Client prefers not to answer
to determine if the client meets criteria for chronic homelessness. All questions in this section MUST be answered even if the client answers "no" to the Disabling Condition. If the client answers "Yes" to any of the questions below, the answer to the Disabling Condition question must also be "Yes" if the condition is disabling.		

Client Name _____

2)	Does the client have a Physical Disability? If Yes, is it expected to be of long, continued and indefinite duration and substantially impair the client's ability to live independently?	□ Yes □ No □ Yes □ No	 Client doesn't know Client prefers not to answer Client doesn't know Client prefers not to answer
			Client prefers not to answer
3)	Does the client have a Developmental Disability?	□ Yes □ No	 Client doesn't know Client prefers not to answer
4)	Does the client have a Chronic Health Condition? <i>If Yes, is it expected to be of long, continued</i>	□ Yes □ No	 Client doesn't know Client prefers not to answer
	and indefinite duration and substantially impair the client's ability to live independently?	□ Yes □ No	 Client doesn't know Client prefers not to answer
5)	Does the client have HIV – AIDS?	□ Yes □ No	 Client doesn't know Client prefers not to answer
6)	Does the client have a Mental Health Disorder?	□ Yes □ No	 Client doesn't know Client prefers not to answer
	If Yes, is it expected to be of long, continued and indefinite duration and substantially impair the client's ability to live independently?	□ Yes □ No	 Client doesn't know Client prefers not to answer

Client Name _____

 7) Does the client have a Substance Use Disorder? If Yes, is it expected to be of long, continued 	 No Alcohol use disorder Drug use disorder Both Alcohol & Drug Abuse Use Disorders 	 Client doesn't know Client prefers not to answer
and indefinite duration and substantially impair the client's ability to live independently?	□ Yes □ No	 Client doesn't know Client prefers not to answer

Domestic Violence [Head of Household and Adults]

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1)	Survivor of Domestic Violence Ask the client "Have you ever experienced any domestic violence, dating violence, sexual assault, stalking or other dangerous or life-threatening conditions against you or a member of your family, including a child, that has happened in the place you were living?" If the answer is "no", skip to "Monthly Income – Cash Benefits" section. If the answer is "yes", COMPLETE questions 2 and 3.	 Yes No Client doesn't know Client prefers not to answer
2)	When experienced Ask the client "How long ago was your most recent experience of domestic violence, dating violence, sexual assault, stalking or other dangerous or life-threatening conditions against you or a member of your family?"	 Within the past three months Three to six months ago (excluding six months exactly) Six months to one year ago (excluding one year exactly) One year ago or more Client doesn't know Client prefers not to answer
3)	Are you currently fleeing? Ask the client "Are you currently fleeing, or attempting to flee, the domestic violence situation, or are you afraid to return to the place you are livingbecause of the domestic violence situation?"?	 Yes Client doesn't know No Client prefers not to answer

Client Name _____

Monthly Income - Cash Benefits [Head of Household and Adults]

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Income from Any Source? Is the client currently receiving any income from any source?	□ Yes □ No □ Client doesn't know □ Client prefers not to answer		
If yes, specify the type(s) and amount(s) of	Earned Income		
income the client currently receives.	Unemployment Insurance \$		
Only regular, recurrent sources that are current today should be included. Income received for a minor (under 18 years old)	□ Supplemental Security Income SSI (<i>SSI - received by persons who are disabled and do not have a significant work history</i>) \$		
member of the household (e.g., SSI) should be recorded with the HoH's information.	□ Social Security Disability Insurance SSDI (<i>SSDI - received by persons who are disabled and have a significant work history</i>) \$		
DO NOT include income received by other	UA Service-Connected Disability Pension		
adults (18 years and older) in the household; record their income in their Program	□ VA Non-service connect disability pension \$		
Enrollment	Private Disability Insurance		
	G Worker's Compensation \$		
	□ Temporary Assistance for Needy Families (TANF/CalWORKs) \$		
	General Assistance (GA) \$		
	□ Retirement income from Social Security \$		
	Pension or Retirement Income from a Former Job \$		
	□ Child Support \$		
	□ Alimony and Other Spousal Support \$		
	□ Other Cash Income \$		
	If Other Specify:		
Total Cash Income for Individual	TOTAL: \$		

Client Name _____

Non-Cash Benefits [Head of Household and Adults]

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Receiving Non-Cash Benefits? <i>Is the client currently receiving one of the listed non-cash benefits?</i>	□ Yes □ No □ Client doesn't know □ Client prefers not to answer
If Yes, indicate all the non-cash benefits the client is receiving: Only regular, recurrent sources that are current today should be included. Record non-cash benefits received by a minor member (under 18 years of age) of the household under the HoH's information. DO NOT include benefits received by other adults (18 years and older) in the household; record their benefits in their Program Enrollment	 Supplemental Nutrition Assistance Program (SNAP/CalFresh) Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) TANF/CALWORKS Childcare Services TANF/CALWORKS Transportation Services Other TANF/CALWORKS-Funded Services Other Non-Cash Benefit If Other Specify:

Health Insurance

Covered by health insurance? <i>Is the client currently covered by health insurance?</i>	□ Yes □ No □ Client doesn't know □ Client prefers not to answer
If Yes, select they client's type(s) of health insurance(s) coverage: If the client is currently covered by multiple health insurances, select all that apply.	 Medicaid (Medi-Cal) Medicare State Children's Health Insurance (CHIP) Program Veteran's Health Administration (VHA) Employer-Provided Health Insurance Health Insurance Obtained Through COBRA Private Pay Health Insurance State Health Insurance for Adults Indian Health Services Program Other Health Insurance If Other Specify:

Client Name _____

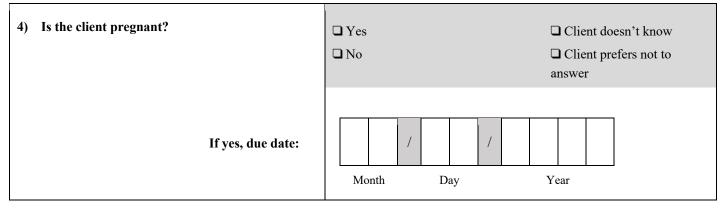
Additional Client Information [Head of Household and Adults]

What is the client's sexual orientation?	 Heterosexual Gay Lesbian Bisexual Questioning/Unsure Other (please specify) 	 Client doesn't know Client prefers not to answer
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Health Status [Head of Household and Adults]

1) What is the client's general health status?	 Excellent Very Good Good Fair Poor 	 Client doesn't know Client prefers not to answer
2) What is the client's dental health status?	 Excellent Very Good Good Fair Poor 	 Client doesn't know Client prefers not to answer
3) What is the client's mental health status?	 Excellent Very Good Good Fair Poor 	 Client doesn't know Client prefers not to answer

Client Name _____



Employment Status [Head of Household and Adults]

Currently Employed? <i>Is the client currently employed?</i>	□ Yes □ No	Client doesn't knowClient prefers not to answer
If Yes, specify the type of employment	 Full-time Part-time Seasonal/Sporadic (include) 	ling day labor)
If No, is the client looking for employment?	 Looking for work Unable to work Not looking for work 	

Education Status [Head of Household]

1) Current school enrollment and attendance	 Not currently enrolled in any school or educational course Current enrolled but NOT attending regularly (when school or the course is in session) Currently enrolled and attending regularly (when school or the course is in session) 	□ Client doesn't know □ Client prefers not to answer
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Client Name _____

2)	Most recent Educational Status	□ K12: Graduated from High School	Client doesn't know
	<i>If the client answers "not currently enrolled in any school or education</i>	□ K12: Obtained GED	Client prefers not to answer
	course" above, ask this question to determine their most recent education	□ K12: Dropped Out	
	status:	□ K12: Suspended	
		□ K12: Expelled	
		☐ Higher Education: Pursuing a credential but not currently attending	
		Higher Education: Dropped Out	
		☐ Higher Education: Obtained a credential/degree	
3)	Current educational status	Pursuing a high school diploma or GED	Client doesn't know
	If the client is currently enrolled in any school or education course,	Pursuing Associate's Degree	Client prefers not to answer
	specify the current educational status (the type of degree or credential they	Pursuing Bachelor's Degree	
	are currently pursuing):	Pursuing Graduate Degree	
		Pursuing other post-secondary credential	

System Involvement [Head of Household and Adults]

1)	Client has a history of involvement with Child Welfare or a Foster Care Agency.	□ Yes □ No	 Client doesn't know Client prefers not to answer
	<i>If yes, how long were they involved with Child</i> <i>Welfare or a Foster Care Agency?</i>	 3 to 5 years or more 1 to 2 years Less than one year: specify n 	number of months

Client Name _____

2) Client has a history of involvement with the Juvenile Justice System.] Yes] No	Client doesn't knowClient prefers not to answer
<i>If yes, how long were they involved wit Juvenile Justice System?</i>		 3 to 5 years or more 1 to 2 years Less than one year: specified 	cify number of months

Last Permanent Address [Head of Household and Adults]

What state did you previously live in			
permanent housing?	🗖 California	Maryland	Pennsylvania
F	🗅 Alabama	Massachusetts	Rhode Island
Please ask the client about the location of their last permanent housing prior to this	🗅 Alaska	Michigan	South Carolina
episode of homelessness. Do not include	🗅 Arizona	Minnesota	South Dakota
<i>information on the location of where they</i> <i>last stayed in an unhoused situation such</i>	Arkansas	Mississippi	Tennessee
as at a shelter or place not meant for	🗖 Colorado	Missouri	Texas
<i>human habitation (for example in a car, on the streets, or at a park).</i>	Connecticut	Montana	🖵 Utah
on the streets, of at a parky.	Delaware	🗅 Nebraska	U Vermont
	🗖 Florida	🗅 Nevada	🗅 Virginia
	🗖 Georgia	New Hampshire	Gamma Washington
	🗅 Hawaii	New Jersey	West Virginia
	🗖 Idaho	New Mexico	U Wisconsin
	Illinois	□ New York	U Wyoming
	🗖 Indiana	North Carolina	□ Out of Country
	🗖 Iowa	North Dakota	Client doesn't know
	🗅 Kansas	🗅 Ohio	Client prefers not to answer
	Gamma Kentucky	🗖 Oklahoma	
	🗖 Louisiana	• Oregon	
	D Maine		

Client Name _____

If the last state you lived in permanent				
housing was California, what California	Santa Cruz County	Course of the American	nty	San Mateo County
county were you living in?	Alameda County	Mariposa County		Santa Barbara County
	Alpine County	Mendocino	County	Santa Clara County
	Amador County	□ Merced Co	unty	Shasta County
	Butte County	Con Modoc Con	unty	Sierra County
	Calaveras County	🖵 Mono Cour	nty	Siskiyou County
	Colusa County	Monterey (County	Solano County
	Contra Costa County	🗖 Napa Coun	ty	Sonoma County
	Del Norte County	🗅 Nevada Co	unty	Stanislaus County
	El Dorado County	Orange Co	unty	Sutter County
	Gamma Fresno County	Placer Cou	nty	Tehama County
	Glenn County	Plumas Co	unty	Trinity County
	Humboldt County	C Riverside C	County	Tulare County
	La Imperial County	Sacramento	o County	Tuolumne County
	Inyo County	🗅 San Benito	County	Ventura County
	Gamma Kern County	San Bernardino CountySan Diego County		Yolo County
	Gamma County			Yuba County
	Lake County	🗅 San Francis	sco County	Client doesn't know
	Lassen County	🗅 San Joaqui	n County	Client prefers not to
	Los Angeles County	San Luis Obispo		answer
	D Madera County	County		
If the last place you lived in permanent				
housing was in Santa Cruz County, what	□ North County		Client does	
part (region) of Santa Cruz County did you live in?	☐ Mid-County		Client pref	fers not to answer
you live m:	South County			
If your last permanent housing was in	Unincorporated Areas (e.	g., Felton.	Client does	sn't know
North Santa Cruz County, what part of North County did you live in?	Ben Lomond, Davenport, ot	, Davenport, other)		
	City of Santa Cruz			
	City of Scotts Valley			

Client Name _____

<i>If your last permanent housing was in</i> <i>Mid-Santa Cruz County,</i> what part of <i>Mid-County did you live in?</i>	 Unincorporated Areas (e.g., Live Oak, Soquel, other) City of Capitola 	 Client doesn't know Client prefers not to answer
<i>If your last permanent housing was in</i> <i>South-Santa Cruz County,</i> what part of <i>South County did you live in?</i>	 Unincorporated Areas (e.g., Aptos, La Selva, Corralitos, other) City of Watsonville 	 Client doesn't know Client prefers not to answer

Client Name _____