



# Alameda County Coordinated Entry & Community Queue Auto- Exit Settings

Category	Program/Queue	Auto-Exit Threshold	Activities that Prevent Auto-Exits
CE Program Enrollment	<ul style="list-style-type: none"> <li>Housing Problem Solving</li> </ul>	<ul style="list-style-type: none"> <li>90 Days</li> </ul>	<ul style="list-style-type: none"> <li>Adding or editing a location for the client Location Tab</li> <li>Adding or editing a contact for the client on the Contact Tab</li> <li>Editing a Coordinated Entry Assessment</li> <li>Adding a program-level Service</li> <li>Adding an Event</li> <li>Adding a program-level Assessment</li> <li>Adding a Status Assessment</li> <li>Adding an Annual Assessment</li> <li>Adding a Current Living Situation Assessment</li> <li>Adding a Program Unit to the program enrollment.</li> </ul>
	<ul style="list-style-type: none"> <li>Coordinated Entry</li> </ul>	<ul style="list-style-type: none"> <li>180 Days</li> </ul>	
Community Queue	<ul style="list-style-type: none"> <li>Crisis Housing Queue</li> </ul>	180 days	<ul style="list-style-type: none"> <li>Adding a Service (client level &amp; program level)</li> <li>Adding an Event</li> <li>Adding an Assessment (client &amp; and program level)</li> <li>Adding a Status Assessment or Annual Assessment for a client.</li> <li>Adding or editing a contact for the client on the Contact tab</li> <li>Adding or editing a location for the client on the Location tab.</li> <li>Editing a Coordinated Entry Assessment</li> <li>Adding a File (client-level and program-level)</li> <li>Adding a note (client level &amp; program level)</li> <li>Adding an alert</li> <li>Enrolling a client in a program</li> <li>Exiting a client from a program</li> <li>Creating a direct program referral</li> <li>Selecting the "CHECK-IN" button within the referral</li> </ul> <p><i>Additionally, the threshold "clock" is reset when a referral returns to the queue after a denial/expiration or is placed on the queue after a transfer from another queue.</i></p> <p><i>Note: that program-level actions listed in this section will prevent auto-exits from a Community Queue regardless of the program they are administered.</i></p>
	<ul style="list-style-type: none"> <li>PH/RRH Queue</li> </ul>	180 days	
Pending Program Referral	<ul style="list-style-type: none"> <li>PH/RRH Queue</li> </ul>	30 days	<p>Changing the Referral Status from "Pending" to "Pending - In Process"</p> <p><i>(Note: once a referral is set to "Pending - In Process," it never automatically expires)</i></p>
	<ul style="list-style-type: none"> <li>Crisis Housing Queue</li> </ul>	30 days	