Alameda County HMIS

January 2025

Monthly HMIS User Meeting

Happy New Year!

- Announcements

- 2025 Annual Training Plan

- All Things HMIS

- Data Quality Accomplishments

- Agency Presentation Participation

- Privacy and Security

- Two Factor Authentication (2FA)

- Report Library

Bitfocus

Announcements

2025 Annual Training Plan

2025 Annual Training Plan Calendar

- Monthly User and Liaison Meetings
- General Refresher Training
- HMIS Monthly Q&A Session
- All Things HMIS

Check the Alameda County HMIS Website - "Events" page for upcoming events!

Bitfocus

4

NEW!
All Things HMIS!

Get Connected, Get Support!

Contact: Alameda County HMIS

Email: hmissupport@achmis.org

Bitfocus

Data Quality Accomplishments

Great Job Alameda Clarity HMIS Users!!

👏 👏 👏 👏

Bitfocus

Agency Presentation Participation

We want to get to know your agency!

- Take part in the monthly User and Liaisons Meeting.

- Do a brief presentation about your agency and programs.

- Let the community get to know YOU and your fantastic work!

Bitfocus

2025 Privacy and Security Training

- Time to complete the training:
  - January 1, 2025 – February 28, 2025 at noon.

- All users must complete it within the time frame.

- Agency Leads will be sent reminders of staff who have not completed the training.

- After 12 p.m. on February 28, 2025, users who have not completed the Privacy and Security Training will have their accounts made inactive.

- Users will need to complete the training to have their accounts reactivated.

- Users with access to Data Analysis can check the 2025 Privacy and Security Dashboard every Friday for a list of users who need to complete the training for their agency.

Bitfocus

Two Factor Authentication (2FA)

Set Up Two-Factor Authentication

CLARITY
HUMAN SERVICES

Set Up Two-Factor Authentication

How would you like to verify your account?

○ Use an Authenticator App (Most Secure).
The next page will provide full instructions.

○ Get a code emailed to:
*************@bitfocus.com

NEXT

What is Two Factor Authentication (2FA)?

- Requires two separate pieces of information to confirm the user's identity.
  - Authenticator
  - Emailed Code

The method to authenticate a user's identity will be the same for future login procedures unless it is reset.

Go Live Date For All Users: March 1, 2025

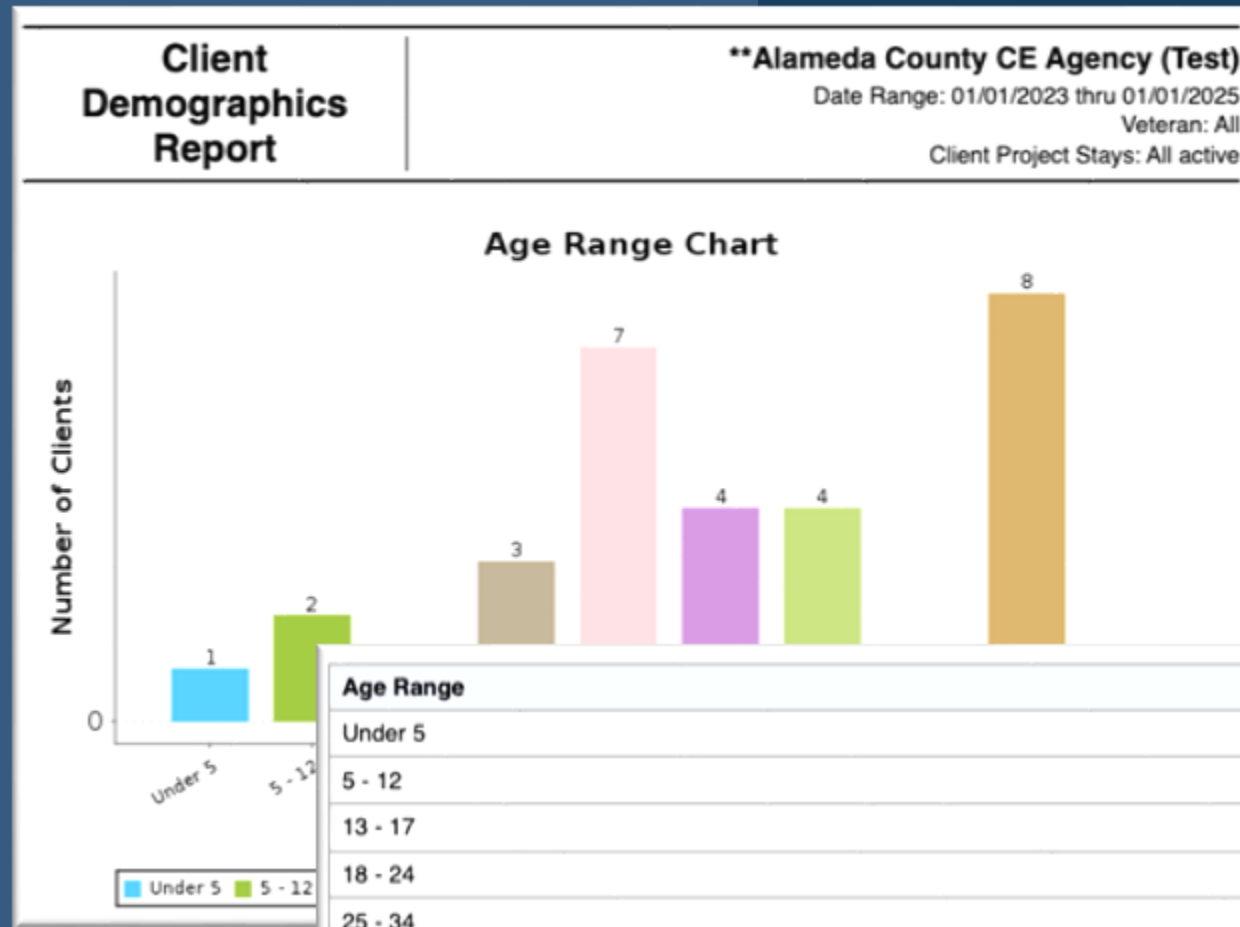*Alameda County HMIS Website: Two-Factor Authentication Guide*

Bitfocus

Report Library

[OUTS-106] Client Demographics [Program Based]

Report that provides client demographic details for selected programs for a specified period of time.

⋯⟩ Age

⋯⟩ Gender

⋯⟩ Race & Ethnicity

⋯⟩ Disability

⋯⟩ Chronicity

⋯⟩ Veteran Status

⋯⟩ Prior Living

⋯⟩ Income

⋯⟩ SSN Data Quality

⋯⟩ Sexual Orientation

| Client Demographics Report | **Alameda County CE Agency (Test) Date Range: 01/01/2023 thru 01/01/2025 Veteran: All Client Project Stays: All active |

Age Range Chart

Age Range	# of Clients
Under 5	1
5 - 12	2
13 - 17	1
18 - 24	3
25 - 34	7
35 - 44	4
45 - 54	4
55 - 61	1
62+	8
No Answer	1
Total:	32

Bitfocus

[HUDX-123-AD Housing Inventory (HIC) Supplemental [FY 2024]

Bed Inventory

Note: *RRH Dedicated Bed counts are inferred based on population clients in residence fall into (Veterans - Veteran Status = Yes; Youth - HUD Age is <=24) and not manually input Bed and Unit Inventory data when the RRH Inventory prompt selected is project stays

Organi-zation ID	Organization	Project ID	Project Name	Project Type	Geocode	HMIS Participation Status	Target Population	Funding Source(s)	Housing Type	VSP	Bed Type (ES Only)	Total Beds	PIT Count
1	**Alameda County CE Agency (Test)	15	Abode Services - HRC	ES-EE	94098	HMIS	NA: Not applicable	N/A	Single Site	No	Facility-based beds	10	17
1	**Alameda County CE Agency (Test)	11	Teddie's Program (2 Assessments)	PSH	94098	HMIS	NA: Not applicable	HUD: ESG – Street Outreach	Single Site	No		12	1

All Year-Round Beds/Units for Households...										...with only Children < 18		Seasonal Beds			Overflow Beds
... with Children					... without Children										
Beds	Units	Veteran Beds	Youth Beds	Chronic Beds	Beds	Units	Veteran Beds	Youth Beds	Chronic Beds	Beds	Chronic Beds	Beds	Start Date	End Date	
					10	1									
					12	1	7		7						

Where: Report Library >Administrator Folder

Who: Only users with access to Data Analysis

Prepare:

Household Data Quality Problems

Number of Unknown Type Households*: **12**

Number of Households with undefined HoH: **84**

Number of Households with missing move-in date: **49**

Clients with Multiple Overlapping Enrollments: **44**

*Note: Unknown Type Households enrolled in RRH projects are excluded from Housing Inventory Counts

Bitfocus

Preparing for the HIC

Review your Data Quality Issues:

- Run the Program Roster Report

- Review Households
  - Make sure there is a HoH
  - Make sure all household members are defined.

- Check that all Housing Move-In-Dates have been entered.

- Check for overlapping enrollments.

- Exit clients if needed.

Bitfocus
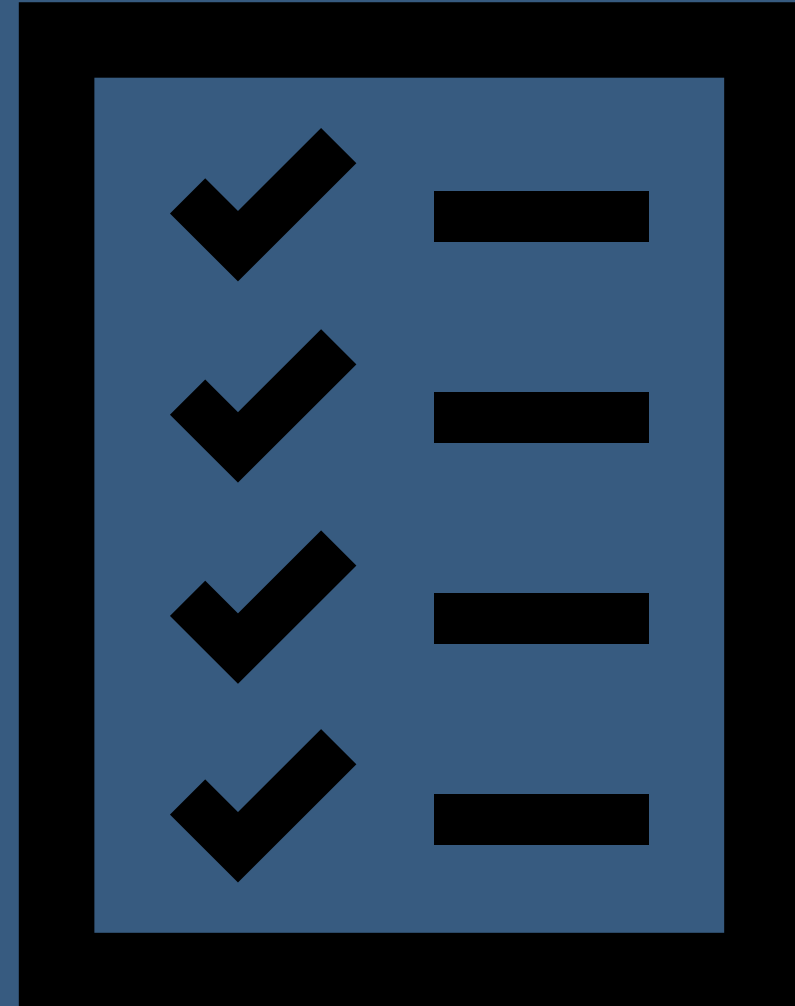
Join us!

Alameda County Q&A Session

Every 2nd Tuesday of the month at 10:00 am

Register | HERE

Alameda County User and Liaisons Meeting

Every 4th Thursday of the month

Alameda Users 10a-11a

Agency Liaisons 11a-12p

Register | HERE

🔔 Coming This Month!
General Refresher Training
Register | HERE

Bitfocus

For support:

Alameda County HMIS Support Ticket:
Email: hmissupport@achmis.org

Bitfocus Help Desk:
For support that includes:
- New User Requests (Including CE)
- Password Reset
- Login Issues
- Chat

Email: Alameda@bitfocus.com